COUNTING PENNIES, LLC

This Agreement is entered into on January 1, 2026 (the "Effective Date"), by and between Daniel Cordoba (hereinafter referred to as the "Client"), and Counting Pennies, LLC (hereinafter referred to as "CP"). Collectively, the Client and CP are referred to as the "Parties."

1. Scope of Services

Counting Pennies, LLC agrees to provide the following accounting and bookkeeping services for the Client beginning January 1, 2026, for a minimum term of twelve (12) months:

- Statement of Financial Position - Balance Sheet (Monthly)
- Statement of Activities - Profit & Loss Statement (Monthly)
- Bank Reconciliation for Business Accounts
- Business Credit Card Reconciliation
- Tax Strategy Guidance
- Quarterly Tax Planning Meetings

Quarterly Tax Planning Meetings will be conducted to review financial performance, assess tax exposure, evaluate planning opportunities, and make proactive adjustments aligned with the Client's business goals and tax strategy.

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2. Payment Terms

The above services will be provided at a monthly rate of $1,450 for the twelve (12) month commitment term. This amount will be electronically debited from the Client's designated bank account on or around the 1st of each month for work to be completed during that month.
The Client agrees to a minimum 12-month financial commitment, regardless of meeting usage or service frequency during the term.

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3. Communication and Meetings

Counting Pennies, LLC encourages most communication and questions to be addressed during scheduled meetings to ensure that discussions are properly documented and progress is consistently tracked to provide excellent service.

- The accountant will give guidance when conversations or answered questions will result in the use of a meeting.
- The program allows for up to ten (10) meetings annually, with one meeting required to address end-of-year matters. This mandatory end-of-year meeting must take place no later than the end of November.
- Please note, If Counting Pennies, LLC requests information from the Client that is not provided in the timeline requested, any related projects or services will be placed on hold until the requested information is received. Upon receipt, the Client will be informed by the Operations Department of the expected completion timeline or the next steps for their project.

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4. Client Responsibilities

The Client agrees to:

- Be responsive to all forms of communication from CP.
- Keep all business bank accounts connected to QuickBooks.
- Remit the monthly service fee promptly.
- Inform the Accounting Manager immediately of any changes including new loans, bank accounts, credits, or lines of credit.

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5. Commitment to Satisfaction

Counting Pennies, LLC is committed to Client satisfaction. If you have any concerns regarding the services provided, please contact our Operations team at francisco@cpennies.com.

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6. Termination

This Agreement shall remain in effect for a minimum initial term of twelve (12) months beginning January 1, 2026.
After the initial 12-month term, the Agreement may be terminated by either party with thirty (30) days' written notice.
Early termination by the Client during the initial 12-month term does not relieve the Client of the financial commitment for the remainder of the term.

Signatures

By signing below, both parties acknowledge and agree to the terms outlined above.

DANIEL CORDOBA

Daniel Cordoba ✔ Signed Dec 23rd, 2025

FRANK & ILEANA - CP ADMIN TEAM